

COUNCIL ON AGING MINUTES

AUGUST 10, 2016

Present: Council on Aging Members: Irving Goldberg, Jean Nousse, Norah McCormick, Marijo Gorney, Ernie Cornelssen, Council on Aging Director Lynne Waterman, Outreach Coordinator Darlene Perkins.

Absent: Mary Gaffney, Virginia McIntyre, Jack Jordan, David Egel

Chairman Ernie Cornelssen opened the meeting at 8:30 a.m.

APPROVAL OF MINUTES - July 21, 2016

Motion: Irving Goldberg moved to approve the minutes of July 21, 2016, seconded by Jean Nousse. Vote 5-0

Public Comments

COMMUNICATIONS AND CORRESPONDENCE

DIRECTOR'S REPORT

Director Lynne Waterman distributed her report for the month of July. The Director highlighted she met with several leaders and planned several new activities and programs for the fall. She said she and the Outreach Coordinator met with Massachusetts Department of Health who will be giving a presentation on smoking cessation. The Director also noted she met with a former activity coordinator who will be conducting future craft activities and with two volunteers who agreed to give presentations on topics of interest to our members.

The Director reported there were no van issues this past month and that she and the Outreach Coordinator continued to meet with the van drivers at their monthly meeting.

The Director thanked the DPW staff for making several minor repairs to the building. She thanked the Friends of the Council on Aging who purchased a storage shed which is located behind the Senior Center.

The Director stated she prepared the annual formula grant and submitted it to the Executive Office of Elder Affairs. She noted the grant pays for salaries of COA Office Assistant, Volunteer Coordinator and Activity Coordinator.

The Director met with a new volunteer who will be filmed reading the newsletter on the Mashpee TV and met with a volunteer who will be assisting at various special events until a new coordinator is hired.

The Director outlined several meetings she attended.

The Director thanked the Friends of the Council on Aging who has agreed to support the subscription for the emails program we utilize. She also completed a project status report for the town manager and signed the Memorandum of Understanding between the Mashpee Council on Aging and the regional SHINE Program.

The Director listed her goals were to hire and train a new Activity Coordinator, plan staff training and plan volunteer training with the Volunteer Coordinator.

Motion: Irving Goldberg moved to accept the Director's report, seconded by Jean Nousse. Vote unanimous 5-0

TREASURER'S REPORT

Director Waterman distributed the budget report for the month of July and reviewed the numbers for Fiscal Year 2017.

Motion: Irving Goldberg moved to accept the Treasurer's Report, seconded by Norah McCormick. Vote unanimous 5-0

OUTREACH COORDINATOR'S REPORT

The Outreach Coordinator distributed her report for the month of July. She highlighted the home visits, office appointments and telephone calls. The Coordinator met with the domestic violence officer from the Mashpee Police department concerning matters of seniors needing referrals for services on domestic issues. She noted there were 27 participants in the Brown Bag Program with 5 volunteers.

The Outreach Coordinator stated she meets monthly with volunteers. 5 Mashpee residents turned 90+ and received flowers. The Outreach Coordinator stated she attended trainings on Reporting Abuse to Protective Agencies, Life Span Respite Summit and Aging with Dignity Conference. She also noted several monthly meetings she attended.

The Outreach Coordinator distributed a Weekly Van Schedule including the Mashpee Senior Center van and CCRTA policies and procedures.

Motion: Irving Goldberg moved to accept the Outreach Coordinator's Report, seconded by Norah McCormick. Vote unanimous 5-0

VOLUNTEER COORDINATOR REPORT

Director Waterman distributed the volunteer coordinator report for July and noted we have renewed the annual Memorandum of Understanding with the Retired Senior Volunteer Program. We will be offering a workshop for volunteers who cover the front desk and have asked the office staff to assess volunteer utilization to get there feedback to

determine if there are ways to help from the volunteer coordinator standpoint.

Motion: Irving Goldberg moved to accept the Volunteer Coordinator Report, seconded by Ernie Cornelssen. Vote unanimous 5-0

ACTIVITY COORDINATOR REPORT

No Activity Coordinator Report

Old Business

New Business

Chairman Cornelssen suggested establishing adhoc committees made up of Council on Aging members. Following a discussion, the Chair stated between now and the next meeting, he will work with the Director and lay out what would be appropriate in terms of adhoc committees and he would write a mission statement for each ad hoc committee and discuss at our September meeting.

Massachusetts Councils on Aging/Executive Office of Elder Affairs

The Director reminded the members the fall conference is from October 26, 27, and 28 at the Seacrest in Falmouth. She noted if any of the members wishes to attend some of the seminars to let her know. The list of seminars could be found on the MCOA website.

**Motion: Irving Goldberg moved to adjourn, seconded by Ginny Jean Noussee
Vote unanimous. 5-0**

Meeting adjourned 9:55 a.m.

Respectfully Submitted,
Judy Daigneault, Recording Secretary